



SMCF | POST-PROJECT GRANT REPORT

Thank you for the care and commitment you bring to your work. This brief report is due within 30 days of completing your funded project.

Your timely submission helps us steward community resources responsibly and celebrate the impact you've made. Please share how funds were used and the outcomes achieved, as this will inform consideration for future SMCF funding. Reviewing the project grant questions in advance can help you prepare your responses, gather required materials, and complete the form with confidence.

If you have questions or would like help at any point, our longtime bilingual Administrative Director, Araceli Cerritos, is happy to answer any questions (+52 415 152 7447 | WhatsApp: +52 415 105 8252).

Post-Project Grant Report Checklist

Gather the following:

- Project title and brief description
- Project goals and intended impact
- Project timeline (start and end dates)
- Total project budget and amount requested
- Budget breakdown (major expense categories)
- How funds will be used and managed
- Matching Grant information
- Relevant photos or supporting materials (optional)

Turning Generosity Into Lasting Impact Since 1976

What community need did your project address?

Please describe the need you were responding to in San Miguel or the surrounding area.

Who benefited from this project?

Tell us who was reached through this project and, if possible, how many people benefited.

What activities were completed with SMCF funding?

Please describe what was actually carried out using SMCF support.

Metrics for success and evaluation

How did you track results in a way that makes sense for your organization? This can be simple and practical. You may include hard measures such as the number of people served, sessions held, or resources delivered. You can also include softer signals such as changes in participation, confidence, skills, or community engagement. In San Miguel, some of the most meaningful shifts are visible in how people show up, return, and stay connected. The goal is to show what changed because of this project and how you noticed it.

Reflection & Learning

We value not only results, but learning. This section invites you to share insights from your project: what worked well, what proved challenging, and what you would do differently next time. Your reflections help strengthen your organization and inform our shared commitment to thoughtful, community-driven impact.

What worked especially well in this project?

Tell us what went right. We want to understand what was strong, effective, or especially meaningful.

What challenges did you encounter?

Please share any obstacles, delays, or unexpected issues that came up along the way.

What would you do differently next time?

Looking back, what would you adjust to make the project stronger or smoother?

SMCF Feedback

This work is a shared learning process, and we are learning alongside you. We welcome honest, thoughtful feedback on what worked well and where we can improve. Your perspective helps us show up more clearly, strengthen our support, and be a better partner across San Miguel

How did SMCF support contribute to your organization's growth?

Beyond the project itself, how did this support help strengthen your organization?

How can SMCF do better?

We welcome honest feedback. Please share anything that would help us be a better partner to organizations like yours.

Photos & Supporting Materials

This helps us share your success. Photos, videos, and testimonials allow us to tell your story with clarity and care, and help others in San Miguel and beyond see what's unfolding here.

Photos

Please share high-resolution images of the project in action. Photos that show people, participation, and the work as it's happening help us understand and represent your impact across San Miguel with clarity and care.

Testimonials

If you have short quotes from participants, volunteers, or team members, please share.

Link(s) to Photo Gallery or Video

If you have a video, please share the full URL (including https://) to a YouTube or Vimeo link. Short, simple clips are great. Raw footage is welcome—seeing the work as it unfolds helps us better understand and share your impact in San Miguel.

Contact & Consent

Grant Manager submitting this Post-Grant Report

Name _____

Title _____

Email _____

Phone _____

WhatsApp _____

Consent

By submitting this post-project grant report on behalf of my organization, I confirm that all information provided is true, complete, and current to the best of my knowledge. I authorize SMCF to: contact me for clarification or additional documentation if needed; contact references listed here and/or elsewhere; and grant permission for SMCF to feature submitted responses, images, video, and my organization's logo in print and digital marketing materials.

By checking this box on behalf of my organization, I agree.

Printed Name: _____

Signature: _____

Date: _____

Thank you for taking the time to complete this report. What you've shared plays a vital role in strengthening the broader nonprofit ecosystem in San Miguel. It helps us tell your story with accuracy, build trust with donors, and ensure support continues to flow where it can do the most good.

*With Gratitude,
The SMCF Family*